



Committee Name: Career Education Committee
Meeting Date: Monday September 22, 2025
Meeting Chaired By: Robin Galas, Terra Lee, Kristina Perkins via Zoom
Start time: 12pm
End time: 1:00 pm
Minutes Prepared By: Carra Moore

(P) = Present; (A) = Absent

Tri-Chair (3)	*Voting Members			Visitors Present	
(P) Robin Galas	(P) Dave Vetrano, ATB	(A) Vacant, Language Arts	(P) Clea Shapiro, Classified Senate	(P) Dagoberto Zalaya, Counseling	
(P) Terra Lee	(P) Sean Chew, ATB	(A) Patricia Wu, Science & Math	(A) Vacant, Student Senate	(P) Dr. Tracey Coleman, ATB	
(A) Kristina Perkins	(A) Aaron Deetz, AMC	(P) Carra Moore, Classified Senate	(A) James Adivino, Student Senate	(P) Linda Phan, Counseling	
Ex Officio	(A) Daniel Quigley, Science & Math	(P) Nicole Albrecht, Classified Senate	(A) Vacant, CLPFA	(P) John Salangsang, Counseling	
(A) Luis Escobar, VP Student Services	(P) Alice Hale, Social Sciences	(P) Alise Smith, Classified Senate	(P) Wing Kam, SEIU	(P) Bobby Nakamoto, Social Sciences	
(A) Thomas Burke, Interim VP Administrative Services	(P) Heather Oshiro, Counseling	(P) Na Liu, Classified Senate		(P) Sonya Lopez, Math & Science	
(A) Safiyyah Forbes, VP Academic Services	(A) Vacant, Health, Kin., & Athletics	(P) Yesenia Hernandez, Classified Senate		(P) Sara Beyne, HKA	

Agenda Item	Information/Discussion	Action
1. Welcome 1.2 Introductions 1.3 Ohlone Land Acknowledgement	➤ An Ohlone Land Acknowledgment was read by Tri-Chair, Terra Lee, recognizing the Chochenyo people who originally stewarded the land and the significance of the land to the Muwekma Ohlone tribe.	
2. Approval of Minutes	➤ Meeting Minutes 9/8/2025	Motion to Approve 1: Sean Chew, ATB Motion to Approve 2: Alice Hale Yes: 10 Abstain:

		No:
3. Announcements and CE Events	○ CE Open House Advisory Meeting ○ To discuss check-in location, potentially offering workshops, industry mixer, t-shirts & other suggestions ➤ CTE Events (annual calendar) ○ Upcoming events include: ● Law & Public Safety Mixer: 9/23, 4:00 – 7:00 PM, Fire Training Center. ● Career Fair: 9/25, 11:30 AM – 1:30 PM, Event Center, Building 700 South. This event is open to all students and the public to learn about careers and find jobs/internships. ● Bay Area Stack City Brick-Con: 10/4 and 10/5, 10:00 AM – 7:00 PM, Cafeteria. This is an elementary school/parent CE engagement event for certain industries, with free admission. ● Advanced Manufacturing Day: Friday, October 3. ● English Language Learner College & Career Day: Thursday, November 6. ● Careers in Healthcare Day: Friday, February 6. ● Digital Media Day: Friday, March 6. ● Career Education Open House: Saturday, March 21, 10:00 AM – 1:00 PM. The Open House is a Saturday event open to all families and the community. ▪ <i>Note: Sector Days are typically from about 9:00 AM to 1:00/2:00 PM.</i> ○ All faculty and staff please share CE events with Robin Galas for marketing and promotion. ○ Advisory board coordinators please invite Robin Galas, John Salangsang, and Dagoberto Zelaya to their meetings. ➤ CE Stories/Accomplishments ○ The Chabot College Fire Safety Club received a huge shoutout from the Hayward Chamber of Commerce for their professionalism and service, helping with setup, cleanup, traffic safety, and medical support at the June 12 Downtown Hayward Street Party. ○ There were 64 graduates from the 183rd Alameda County Sheriff's Academy.	

	○ Real Estate alumni who completed the CREATE (Commercial Real Estate Alliance for Tomorrow's Employees) program have found employment. ○ The Law & Justice Club participated in Merritt College's murder mystery event, "Death of a Gangster". ➤ Coming Soon & Ideas: ○ Work-based Learning (WBL) Inventory Survey The survey's purpose is to build a comprehensive inventory to help Chabot leadership, staff, students, and community members better understand the scope and impact of WBL activities. ○ CTE/CE programs will be asked to complete the survey ○ Expand WBL across the campus and position CTE as experts ○ More highlights beyond ATB ○ Becoming a major source/story (through data and story) about the diversity of the students within CTE (age!) ○ Instead of: Focus a goal on Informing marketing and recruitment ○ Sharing of LMI data	
4. Information/Discussion Items 4.1 SWP Round 10 Proposal 4.2 Perkins Funding Opportunities 4.3 Committee Purpose & Goal Setting	➤ Strong Workforce Program (SWP) Round 10 Proposal ○ Funding Change: Funding for FY27 Round 10 will see reductions compared to FY26 Round 9: ○ SWP Local: The amount is reduced to \$1,056,540, representing a 4% decrease from the prior year's \$1,097,146. ○ SWP Regional: The amount is reduced to \$581,098, representing a less than 1% decrease from the prior year's \$584,692. ▪ <i>Note: These figures do not include Chabot contributions to Regional Joint Ventures (RJVs).</i> ○ Decision to Make: Since 81-88% of the budget is devoted to Position Control, the proposal is to absorb the reduction across all plans equally ➤ Perkins Funding Opportunities (FY 2026-2027) ○ A funding application for FY 2026-2027 will be implemented at the beginning of the Spring semester. ○ Perkins is an equity-focused grant. ○ When completing Program Annual Review (PAR) think about ideas/proposals that would increase program enrollment, persistence, completion, and employment, especially for underrepresented students. ➤ Committee Purpose and Goal Setting ○ Purpose Review: The committee reviewed the Shared Governance Purpose:	➤ The committee agreed to table the decision until the next meeting

	▪ To guide Career Education (CE) including prioritizing state (Strong Workforce) and federal (Perkins) funding, in alignment with regulations, data, and programmatic support, to increase and improve CE program outcomes. ○ Key responsibilities include identifying and prioritizing funding, using data to drive decision making, and conducting an annual evaluation of funding allocations and impact on student success. ○ What would we like to accomplish. ○ Focus a goal on outreach and recruitment of high school students to CE programs. ○ The committee will draft a goal incorporating focused outreach and recruitment efforts for the next discussion	
5. Meeting Dates	➤ 10/13/25 ➤ 10/27/25 ➤ 11/17/25 (Off-cycle) ➤ 12/8/25 ➤ 1/26/26 ➤ 2/9/26 ➤ 2/23/26 ➤ 3/9/26 ➤ 3/23/26 ➤ 4/13/26 ➤ 4/27/26 ➤ 5/11/26 ➤ Feedback? Please let Tri chairs: Robin Galas, Terra Lee & Kristina Perkins know ○ They are in service to the CE community and want to be more relevant and purposeful	
6. Good of the Order		
7. Next Meeting	Monday October 13, 2025, 12pm-1pm via Zoom	
8. Adjournment		

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Mission Statement

Chabot College is a dynamic, student-centered community college that serves the educational, career, job skill, and personal development needs of our community. We provide culturally responsive, revitalizing, and sustaining learning and support services driven by a goal of equity. Building upon students' strengths and voices, we empower students to achieve their goals and lead us towards an equitable and sustainable world.

*Pending BOT approval with EMP